

# RBH Technical Bulletin

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## Card Status/Muster Report

### Number: 117 Integra Card Status/Muster Report Configuration Guide

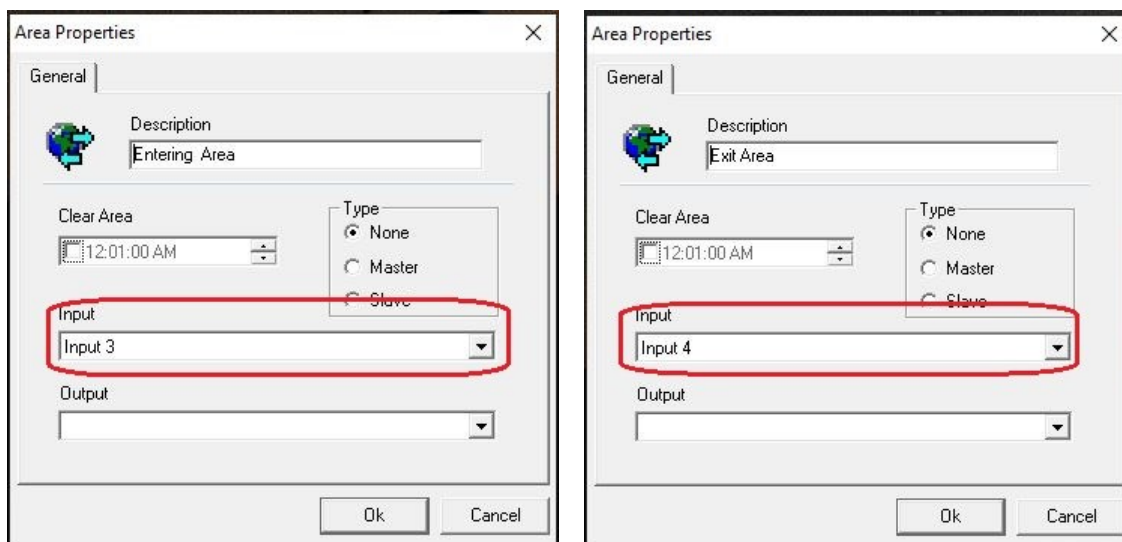
**Card Status/Muster Report** is one of the many features of Integra system to keep track of users, mostly for an emergency situation where they would need to immediately be able to pull a report to see who is in the building.

### Configuration

- ❖ Add Areas as required In Database> Setup window.



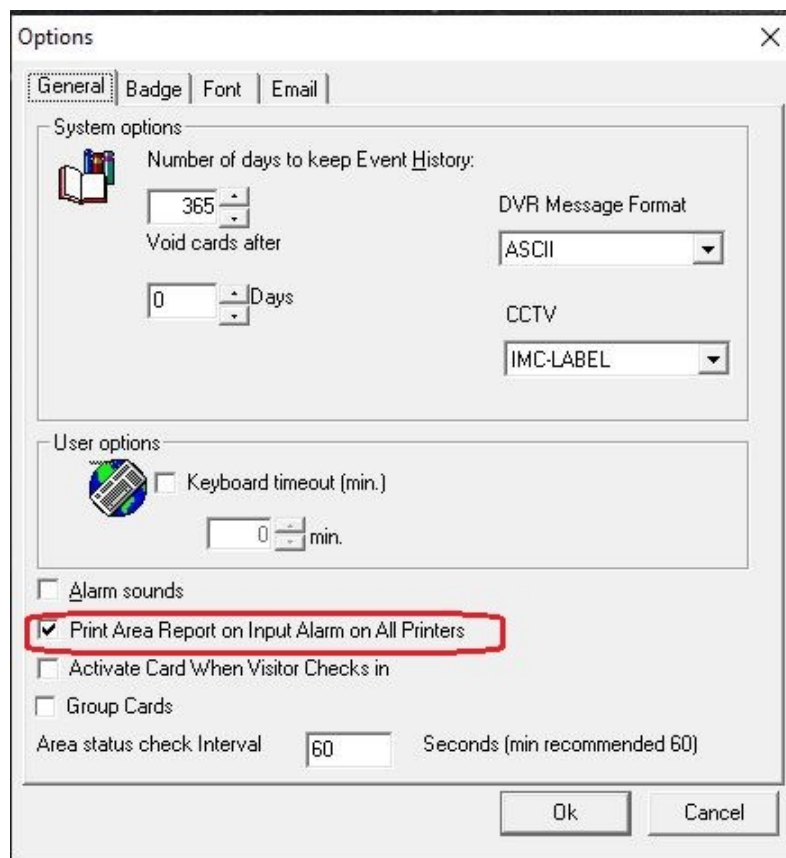
- ❖ Configure 2 or more Areas.



- ❖ Inputs are configured for Areas only if an ***Automatic printing of Area Report*** is required by tripping the configured inputs for Area.
  - Different inputs for different areas are configured if automatic report for one Area is required to print at a time.
  - Same input can be configured for all the Areas if report for all the Areas is required to print same time tripping just one input.
  - For ***Automatic printing of Area Report***, additional configuration is required in System Options



- Check *Print Area Report on Input Alarm on All Printers* in Options window.



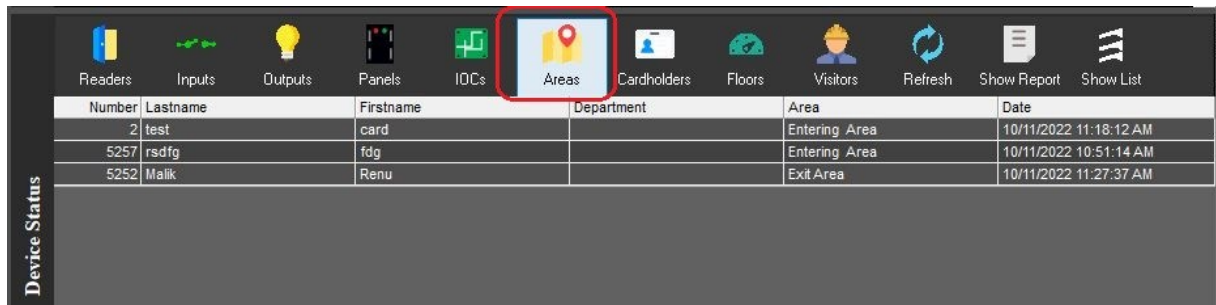
## Card/Area Monitor

Cardholders activity can be viewed in Card/Area monitor in Integra 32 system screen at any time.

- ❖ Click on *Status* button on *General* menu to load *Device Status* window on lower part of Integra screen



- ❖ Click on *Area* or *Cardholder* in *Device Status* window to load *Area* or *Card monitor* to view cardholders' status at any time.



Number	Lastname	Firstname	Department	Area	Date
2	test	card		Entering Area	10/11/2022 11:18:12 AM
5257	rsdfg	fdg		Entering Area	10/11/2022 10:51:14 AM
5252	Malik	Renu		Exit Area	10/11/2022 11:27:37 AM

Area Monitor

Or



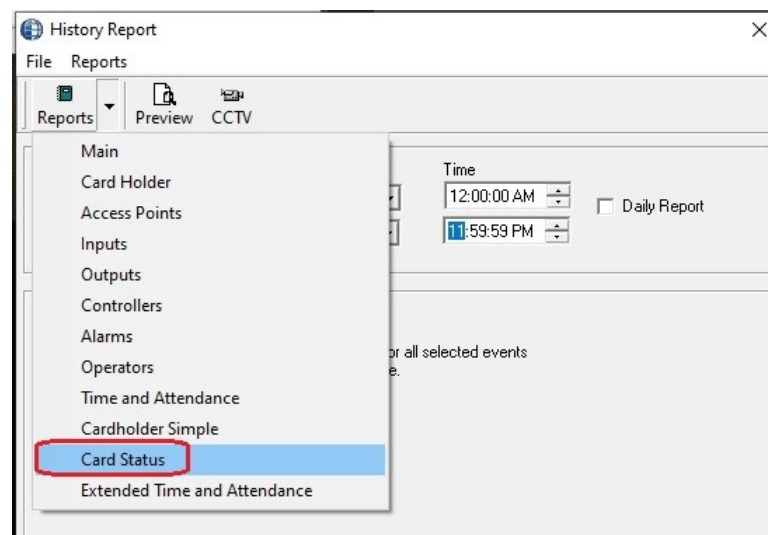
Number	Lastname	Firstname	Department	Area	Date
4229846122	Pedersen	Hanne J.F.			
4229897690	Wessel	Sten			
4229745898	Hansen	Ole Møller			
4229923210	Hviid Laursen	Henrik			
4229791978	Winther brik 2	Jan			
4229787338	Møller	Susanne			
498784276	Jensen	Vagn Bach			
5253	Malik	Saleena			
5254	Malik	Sahil			
5255	Malik	Shalok			
5257	rsdfg	fdg		Entering Area	10/11/2022 10:51:14 AM
5252	Malik	Renu		Exit Area	10/11/2022 11:27:37 AM

Card Monitor

## Card Status Report

Card Status can be seen through History Reports as well at any time.

- ❖ Click on drop down menu besides *Reports* to select *Card Status* Report.



- ❖ Click on Preview after selecting the report.

